

PART 6
INFORMATION TO BE SUBMITTED BY TENDERERS

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(A) Establishment of Firm**1. The Firm (Tenderers to attach their organisation chart)**

Company Name			
Registered Address			
Mailing Address (If different from above)			
Telephone No.		Facsimile No.	
Email Address			

2. Business/Company RegistrationType of firm (☒ tick the appropriate box only)

- | | |
|--|--------------------------------|
| <input type="checkbox"/> Sole Proprietorship | Registration Number: _____ |
| <input type="checkbox"/> Partnership | |
| <input type="checkbox"/> Private Company | Date of Registration: _____ |
| <input type="checkbox"/> Public Company | |
| <input type="checkbox"/> Licensed Corporation | Country of Registration: _____ |
| <input type="checkbox"/> Joint Venture | |
| <input type="checkbox"/> Others (Please specify) | Years in Operation: _____ |
- _____

3. Key Personnel - The Principals, Partners or Directors

No	Name	Designation	Nationality	Year of Registration with Professional Board	Years of Relevant Experience

Insert additional rows if insufficient

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4. Information on Major Shareholders

Person, Company or Corporation which owns, whether directly or indirectly, at least 50% of the total number of shares in the tenderer.				Details of shares held by such person, company or corporation		
No.	Name of Director/Company	Nationality	Address	No. Of Shares	% of Shares	Class of Share

Insert additional rows if insufficient

5. GST Status of Firm (if any)

*Non-taxable under the GST Act / Taxable under the GST Act
The GST Registration No. is _____
A photocopy of the Certification of Registration for Goods and Service Tax shall be enclosed.
*Delete whichever is inapplicable

CONTACT PERSON

Name(s): _____

DID No : _____

HP No : _____

Fax No : _____

Email : _____

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(B) Relevant Track Records and References

Tenderers are to provide particulars of relevant past and present contracts in the supply and maintenance/servicing of the proposed security systems of similar scale and complexity in the last five (5) years from the date of the tender.

Tenderers shall submit particulars of at least one (1) term contract for the provision of maintenance services and repair and replacement works for security systems including CCTV systems and/or Intruder Alarm System in the last five (5) years from the date of the tender, which is one (1) of the eligibility criterion for participation in this tender.

If the space given is insufficient, additional sheets should be attached. These additional sheets must bear the Tenderer's name and be signed by the Tenderer's authorised signatory.

S/N	Description of Contract	Name and Address of Organisation/Client	Name of Contact Person (Client) and Telephone Number(s)	Value of Contract	Contract Period (Commencement and Completion Date)	Terminated Within Contract Period: Yes/No (if yes, give reasons in separate sheet)

Name of Tenderer/Official Stamp/Date

Name of Authorised Personnel/ Designation/Signature/Date

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Tenderers shall use the following customer satisfaction survey form for their project references.

Customer Satisfaction Survey Form

Dear Sir/Madam

We are participating for the tender invited by Singapore Sports School Ltd. We have selected you as one of our project references.

TENDER REFERENCE: 23/0019

(I) SUPPLY AND INSTALLATION OF CCTV CAMERAS AND ASSOCIATED PERIPHERALS, PROVISION OF CENTRAL MONITORING SYSTEM (CMS) IN SINGAPORE SPORTS SCHOOL LTD, AND LINKING ALL EXISTING STAND-ALONE CCTV SYSTEMS TO THE NEW CMS AND (II) TERM CONTRACT FOR PROVISION OF NON-COMPREHENSIVE PREVENTIVE MAINTENANCE AND SERVICING, AND BREAKDOWN MAINTENANCE OF CCTV SYSTEMS, CMS AND INTRUDER ALARM SYSTEMS FOR A PERIOD OF THREE YEARS AND SIX MONTHS FROM THE DATE OF AWARD OF THE CONTRACT

To assist us in our tender submission, we would appreciate if you could provide us your feedback by rating. All information provided will be treated with the strictest confidentiality.

Thank you

Name & Signature of Tender Representative

Tenderer Organisation Name

Name of Project:

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Evaluation on Performance of Tenderer on Service Delivery (Please Mark an “X” at the correct box)

S/N	Criteria	Excellent	Good	Average	Poor
1	How satisfied are you with the company's service team's management during the contract phase				
2	How satisfied are you with the service team's quality control of workmanship and material during the contract phase				
3	What is your opinion of the service team's capability in terms of responding and resolving issues during the contract phase				
4	How satisfied are you with the company's after sales service and support in terms of their response time of attending to defects and their time taken for defect rectification?				
5	Overall, how satisfied are you with the outcome of the entire contract?				

Additional Information and Comments (if any)

Client Name and Designation: _____

Client Signature and Company Stamp: _____

Date: _____

End of Customer Satisfaction Survey

* Please note that by submitting this survey form, you have allowed representative from Singapore Sports School Ltd to contact you for verification purposes only.

C) Project Organisation Chart and Relevant Expertise and Experience of Proposed Service Team

Tenderers are to provide the project organisation chart and the resume of the proposed service team deployed to the School.

D) Relevant Awards and Certifications

Tenderers are to provide relevant awards and certifications such as ISO, bizSAFE, etc. (if any).