

PART 4
FORM OF TENDER

PART 4 FORM OF TENDER

To : Singapore Sports School Ltd
1 Champions Way
Singapore 737913

From:

Name(s) of Tenderer(s) ¹: _____

Address of Tenderer(s): _____

Contact Person and Email Address: _____

Tel No/DID No: _____ Fax No: _____

TENDER REFERENCE: 23/0019

(I) SUPPLY AND INSTALLATION OF CCTV CAMERAS AND ASSOCIATED PERIPHERALS, PROVISION OF CENTRAL MONITORING SYSTEM (CMS) IN SINGAPORE SPORTS SCHOOL LTD, AND LINKING ALL EXISTING STAND-ALONE CCTV SYSTEMS TO THE NEW CMS AND (II) TERM CONTRACT FOR PROVISION OF NON-COMPREHENSIVE PREVENTIVE MAINTENANCE AND SERVICING, AND BREAKDOWN MAINTENANCE OF CCTV SYSTEMS, CMS AND INTRUDER ALARM SYSTEMS FOR A PERIOD OF THREE YEARS AND SIX MONTHS FROM THE DATE OF AWARD OF THE CONTRACT

1 We offer and undertake on your acceptance of this Tender Offer to supply goods and services as specified in the Requirements Specifications in accordance with the Instructions to Tenderers in your Invitation to Tender and the terms and conditions as agreed upon between you and us.

2 Our Tender Offer is fully consistent with and does not contradict or derogate from anything in your Invitation to Tender. We may include in our Tender Offer alternative offer(s) which comply with your Invitation to Tender.

¹ If the Tender Offer is submitted by a consortium, each member of the consortium shall be named. The Lead Member of the consortium shall submit the Tender Offer on behalf of the consortium members. Documentary proof must be provided that the Lead Member is authorised by all members of the consortium to submit, sign the Tender Offer, receive instructions, give any information, accept any contract and act for and on behalf of all the members of the consortium. Each member of the consortium shall be listed. For example, the Name(s) of Tenderer(s) field should read "[Name of Lead Member], acting in its own name and in the name and for and on behalf of [Name(s) of other Consortium Member(s)]".

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3 Where required by you, we shall execute a formal agreement in the appropriate form incorporating the terms and conditions as agreed upon between you and us. Until the said formal agreement is executed, this Tender Offer together with your written acceptance, shall constitute a binding agreement between us.

4 OUR OFFER IS VALID FOR **SIX (6)** CALENDAR MONTHS FROM THE CLOSING DATE OF THIS INVITATION TO TENDER.

5 We agree that as and when requested by you, we shall extend the validity of our Tender Offer for one or more periods not exceeding in total _____ calendar months.

6 Our price (herein referred to as "the Contract Price") for the goods and services to be supplied by us is as follows:

Item	Scope of Procurement	Unit of Measure	Quantity	Unit Rate (S\$)	Contract Price (S\$)
(A) Supply and installation of CCTV cameras and associated peripherals, provision of Central Monitoring System (CMS) in Singapore Sports School Ltd and linking all existing stand-alone CCTV Systems to the new CMS ("Works") as specified in Part 3 – Requirement Specifications					
A1	IP CCTV camera Product Description: _____ _____ _____ Model: _____	Number	11		
A2	PTZ CCTV camera Product Description: _____ _____ _____ Model: _____	Number	1		

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A3	Network Video Recorder (NVR) Product Description: _____ _____ _____ Model: _____	Number	1		
A4	10 TB HDD Product Description: _____ _____ _____ Model: _____	Number	5		
A5	POE Switch (for additional cameras) Product Description: _____ _____ _____ Model: _____	Number	1		
A6	POE Switch (for existing standalone cameras) Product Description: _____	Number	2		

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	<hr/> <hr/> Model: <hr/>				
A7	CMS – Workstation Product Description: <hr/> <hr/> <hr/> Model: <hr/>	Number	1		
A8	CMS - Network Video Recorder Product Description: <hr/> <hr/> <hr/> Model: <hr/>	Number	3		
A9	CMS - LED Monitor Product Description: <hr/> <hr/> <hr/> Model: <hr/>	Number	1		

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A10	<p>Cabling and installation – Cat UTP (Unshielded Twisted Pair) cabling</p> <p>Product Description:</p> <p>_____</p> <p>_____</p> <p>_____</p>	Meter	<p><i>Tenderer to propose:</i></p> <p>_____</p>		
A11	<p>Cabling and installation – Indoor OM3 (Optimised Multimode) Fiber Optics Cabling</p> <p>Product Description:</p> <p>_____</p> <p>_____</p> <p>_____</p>	Meter	<p><i>Tenderer to propose:</i></p> <p>_____</p>		
A12	<p><u>Any Other Items</u> <i>Any other items, please specify. If this section is left unpriced, it shall be deemed that any other works have been included and allowed for in the Contract Price.</i></p> <p>a) _____</p> <p>b) _____</p> <p>c) _____</p>				
<p>SUBTOTAL PRICE FOR ITEM A1 to A12 (S\$) – Exclude GST</p>					
<p>Duration to complete the delivery including installation and successful commissioning from the date of award of contract: _____ weeks</p>					

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(B) Term contract for provision of non-comprehensive preventive maintenance and servicing, and breakdown maintenance of CCTV Systems, Central Monitoring System (CMS) and Intruder Alarm Systems (IAS) for Singapore Sports School Ltd ("Services") for a period of three (3) years and six (6) months from the date of award of Contract as specified in Part 3 – Requirement Specifications

B1	Provision of Quarterly Services for First (1st) Contract Period of twelve (12) months from date of award of contract	Quarter	4		
B2	Provision of Quarterly Services for Second (2nd) Contract Period of twelve (12) months upon expiry of First (1 st) Contract Period	Quarter	4		
B3	Provision of Quarterly Services for Third (3rd) Contract Period of twelve (12) months upon expiry of Second (2 nd) Contract Period	Quarter	4		
B4	Provision of Quarterly Services for Fourth (4th) Contract Period of six (6) months upon expiry of Third (3 rd) Contract Period	Quarter	2		
SUBTOTAL PRICE FOR ITEM B1 TO B4 (S\$) – Exclude GST					
TOTAL CONTRACT PRICE [(A) + (B)] – Exclude GST					

7 Our price adjustment per centum to all rates given in Part 5 – Schedule of Rates for the services to be supplied by us is:

Contract Period	Price Adjustment to <u>Part 5 – Schedule of Rates</u>
<u>First (1st) Contract Period of twelve (12) months from date of award of contract</u>	**ADD / MINUS _____ % (Per Centum)
<u>Second (2nd) Contract Period of twelve (12) months upon expiry of First (1st) Contract Period</u>	**ADD / MINUS _____ % (Per Centum)

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Contract Period	Price Adjustment to <u>Part 5 – Schedule of Rates</u>
<u>Third (3rd) Contract Period of twelve (12) months upon expiry of Second (2nd) Contract Period</u>	**ADD / MINUS _____ % (Per Centum)
<u>Fourth (4th) Contract Period of six (6) months upon expiry of Third (3rd) Contract Period</u>	**ADD / MINUS _____ % (Per Centum)

(** Delete whichever is not applicable. If left blank or indicated as “zero (0)”, it will be deemed that there is “no percentage” adjustment to Part 5 – Schedule of Rates.)

8 We are registered/not registered* with the Building and Construction Authority (BCA) under the following work head(s) as specified in the Invitation to Tender:

Work Head	Financial Grade	Expiry

(If the tender is submitted by a consortium, the registration status of every member in the consortium must be listed.)

* delete where applicable

9 We further undertake to give you any further information which you may require.

10 We understand that you are not bound to accept the lowest or any Tender Offer you may receive. The undersigned, confirm, after personal scrutiny that the documents used by the undersigned compiling this Invitation to Tender are true copies of the documents included in the Tender Documents.

11 We undertake if our Tender Offer is accepted to commence the delivery of the goods and services on the date or dates specified in the Letter of Acceptance/Purchase Order.

12 We warrant, represent and declare that we have the power to enter into, perform and deliver, and have taken all necessary action to authorise our entry into, performance and delivery of, the binding agreement upon your written acceptance of our Tender Offer.

13 We declare that neither we and any of our partners/directors and first-level sub-contractor(s) have been debarred or currently under investigation for debarment from participating in any public sector contracts.

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Dated this _____ day of _____, 20____

Tenderer's (as *Principal/Agent)
Company or Business Registration No:

Tenderer's official Stamp²:

Authorised Signature²

Name & Designation

(*Delete whichever is not applicable)

NOTICE: This Form duly completed MUST accompany every Tender Offer. Any change to its wordings may render the Tender liable to DISQUALIFICATION.

² The Lead Member's registration number, official stamp and authorised signature must be provided.